

## Internal appeals form

This form should be completed in all cases to lodge an appeal and the payment of £10 enclosed. Please make cheques payable to King Egbert School.

We do not want genuine financial hardship to be a barrier in this process, so please speak with the year manager in confidence if necessary. It is important to note that the mark can go up or down.

**The appellant declaration against the relevant appeal must be signed, dated and returned to Tracey Payne on behalf of the head of centre, to the timescale indicated on the coursework mark sheet.**

<b>Candidate name</b>		<b>Candidate Number</b>	
Awarding body		Exam paper code	
Subject		Exam paper title	

Please state the grounds for your appeal below:

*Continue overleaf if necessary*

### Appeal against internally assessed marks

#### Appellant declaration

By signing here, I am confirming I understand the purpose of the appeal will be to decide whether the process used for the internal assessment conformed to the published requirements of the awarding body's specification and subject-specific associated documents. I also understand the appeal may only be made against the assessment process not against the mark to be submitted by the centre for moderation by the awarding body.

**Signature:**

**Date of signature:**