# **Y9 Options - Frequently Asked Questions**

# 1) When will I get my option form?

Options forms will be sent out during the last week of this half term (on or before 11 February)

## 2) When do I have to hand in my option form?

The deadline is Friday 11<sup>th</sup> March.

### 3) What happens if my form is handed in late?

All the option forms that are handed in by the deadline will be dealt with first. If your form is late it will be one of the last ones in the year group that we look at. This means that there is a greater chance that you will not get the option choices you want.

4) I would like to know some more information from a subject Head of Department. How do I contact them?

Email <u>enquiries@ecgbert.sheffield.sch.uk</u> with your request and we will forward the e mail to the relevant person.

# 5) I would like to discuss something with one of the teaching staff about options. How do I contact them?

Email <u>enquiries@ecgbert.sheffield.sch.uk</u> with your request and we will forward the e mail to the relevant person.

6) You usually have options interviews where students and their families meet with a member of the senior team in school to discuss option choices. Will this happen this year?

With the ongoing pandemic and the continued high level of both student and staff absence, we have decided that we are unable to run these interviews.

There is, however, a section on the option form, where you can indicate that you would like to discuss your child's options further.

## 7) What do I do if I want to change one of my option choices after the deadline?

This is possible, but we put a lot of effort to make sure students have all the information they require to make the right choices. If you really want to make a change, we ask parents to e mail <u>enquiries@ecgbert.sheffield.sch.uk</u> with the specific request. We will sort out all the original option choices first and only when this has been done will we consider any option changes. The order we process these changes will be in date order (the earliest request will be looked at first etc.). We will inform students if we are able to make the changes they want usually after Easter.

# 8) What happens if there are not enough students who opt for a subject and it will not be running?

We will discuss this with you (usually just before Easter). During the discussion we will check if you are still happy with your Reserve Choice or if there is another subject you would prefer to do.

### 9) What if the combination of choices I have chosen is not possible?

We will discuss this with you (usually after Easter). During the discussion we will check if you are still happy with your Reserve Choice or if there is another subject you would prefer to do.

### 10) When will I find out if I can study all the subjects I have chosen?

We will contact families in the final half term of the academic year (June) to confirm your choices.

#### **Important Dates**

Option Evening 2012 (virtual) Option forms sent out Option form deadline Thursday 27 January On or before 11 February Friday 11 March