



King  
Egbert  
School

King Egbert School  
Totley Brook Road  
Dore  
Sheffield  
S17 3QU

0114 235 3855 )

enquiries@ecgbert.sheffield.sch.uk ✉

www.ecgbert.sheffield.sch.uk 🌐

**Headteacher:** Mr Paul Haigh  
**Chair of Governors:** Mrs Karen Milbourn

Date: November 2022

Our ref: RMI/KA

Dear Parent/Carer

**Y12 - The Duke of Edinburgh's Award  
King Egbert School**

Students have received an assembly offering the opportunity to participate in the Duke of Edinburgh Bronze Award this year. An introductory video can be found on the school website under Learning/Duke of Edinburgh Award along with the required enrolment and consent forms. DofE Awards are globally recognised youth achievement awards for people aged 14-24 years old. At Bronze level there are four sections to the award:

- Volunteering – to encourage helping individuals and the community
- Physical – to encourage participation and improvement in physical activity
- Skills – to encourage the discovery and development of practical and personal interests
- Expedition – to encourage a spirit of adventure and discovery by preparing and carrying out an adventurous journey as part of a team

Students must spend a minimum of 1 hour each week on each section on consecutive weeks. Students can either complete one section at a time, or they may choose to complete all three sections simultaneously, however this would require a minimum of 3 hours each week.

Each activity must have an Assessor, (which must be an adult that knows the student but is not related to them), who is prepared to fill in a short 'Assessor's Report' upon completion of the activity. Assessor's Reports can be found in the Welcome Pack. Activities are evidenced via an online platform [www.edofe.org/](http://www.edofe.org/)

More information about the award can be found at [www.dofe.org/do/](http://www.dofe.org/do/)

### **Payment Schedule**

The expeditions will be co-ordinated by an approved activity provider, BXM expeditions. They charge £184.00 per participant, and this includes the training and staffing for the 2 expedition weekends. Also, included in the cost is the use of tents, maps, Trangia stoves and gas fuel.

DofE students will also need a welcome pack which includes the DofE participation fee at the cost of £26.00. Please note that this is not a charge levied by school but the national DofE organisation.



## **1st Instalment**

£110.00 along with completed Enrolment and Consent Form by **Friday 16 December 2022**

## **2nd Instalment**

£100.00 is payable **by Friday 10 February 2023**

Payments should be made Via Parentpay (if you have forgotten your login then please email [enquiries@ecgbert.sheffield.sch.uk](mailto:enquiries@ecgbert.sheffield.sch.uk) and details will be forwarded to you). This allows payments to be made securely on-line using a debit/credit card. You will also be asked to give consent by ticking a box, but we still require the manual Consent Form due to the nature of the activity.

The total cost covers registration, administration and expeditions. Refunds cannot be given and therefore commitment from your child is required.

If you require a different payment schedule or financial support, email [rminshull@ecgbert.sheffield.sch.uk](mailto:rminshull@ecgbert.sheffield.sch.uk), in confidence.

## **Expedition Dates and other information**

- Training Day – Saturday 4 March 2023 (9.00am – 4.00pm in school)
- Practice Expedition – Thursday/Friday 15 June – 16 June 2023
- Assessed Expedition – Monday/Tuesday 26 June – 27 June 2023

It will be the responsibility of parents/carers to ensure the young people are at the start and collected from the finish point at the times stated for each of the Expeditions. Details of the expeditions will be emailed to parents closer to the time.

The expeditions will be delivered and supervised by BXM Expeditions alongside school staff. All their staff and instructors have been assessed, DBS checked, first-aid qualified and hold a National Governing Body outdoor qualification for the relevant area.

BXM Expeditions staff will be assessing the qualifying venture and they will decide if a student has met the conditions and shown the level of competency required. If they feel this is not the case, then students may be deferred and have to undertake a further expedition in order to achieve their award. This is not delivered through school.

If a student's behaviour does not meet expected standards, then BXM Expeditions will contact you at any time of the day or night to immediately come and collect your child.

Once enrolled BXM expeditions will email parents direct with the following documentation. Therefore, it is important that the email address on the Consent Form is legible:

- Expedition information
- Kit List plus store offers and discounts
- Behaviour and Phone Policy
- Kit hire information
- Parental Responsibility information
- Electronic Medical Forms for completion.

Further details regarding insurance, procedures, terms and conditions and other information can be found on their website: [www.bxmexpeditions.co.uk](http://www.bxmexpeditions.co.uk)

## **What next?**

Once received, login details and instructions will be shared with students at school and they will be given further information about how to start recording their activities, timescales and aims online using eDofE.

Any suitable activity can be backdated to the 1 September 2022 which means that students can be completing their activities whilst waiting for their welcome pack to arrive in the post.

Advice and support is offered/provided to students to help them complete all sections of the award. However, ultimately the students are responsible for their own progress through the award.

If you have any questions, please contact Miss Minshull at the above email or alternatively visit the national website: [www.DofE.org](http://www.DofE.org)

Yours faithfully



Miss Minshull  
DofE Manager

### Important Dates

**Friday 16 December 2022** – First payment of £110.00 together with Enrolment and Consent Form.

**Friday 10 February 2023** – Final payment of £100.00 due.

**Saturday 4 March 2023** - Training Day (9.00am – 4.00pm) in school

**Thursday, Friday 15 June to 16 June 2023** - Practice Expedition in the Peak District

**Monday, Tuesday 26 June to 27 June 2023** - Assessed Expedition in the Peak District

