

What is plagiarism?

Plagiarism is attempting to pass off other people's work and ideas as your own.

Plagiarism can include:

- copying from another learner copying from books or the internet
- paraphrasing
- subcontracting the work to someone else
- submitting the same piece of work for two different purposes

Investigation:

What is the nature of the plagiarism?

Are other students involved? (copying from another learner = both disciplined)

Is this their first offence?

Discuss with the LIV for the subject

If agreement is reached that there is plagiarism (and extent of plagiarism) then contact the relevant Head of Year. CC in the QN (CR)

Minor first offence

Student will redo same assignment in controlled conditions.
(Assessment rules apply to feedback of non-plagiarised work.)

Student given formal written warning by Head of Year

Major first offence

Student given a new assignment capped at a Pass

Student given final written warning by Head of Year

Minor second offence

Student given a new assignment capped at a Pass

Student given final written warning by Head of Year

Subsequent offence

Student will fail the unit.

This could lead to failing the course
Student could be asked to leave sixth form OR drop a qualification

Example of minor could be one paragraph plagiarised / images not referenced or referred to in text

Example of major could be some paragraphs plagiarised