



King  
Ecgbert  
School

# Provider Access Policy Statement

Date ratified	12/10/2022
Meeting	Full Governors
Signature of Chair	
Date for Review	September 2023

## King Egbert School

### Policy Statement on Technical Providers Access to School

#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### Pupil entitlement

All maintained schools and academies must ensure that there is an opportunity for a range of education and training providers to access all year 8 to 13 pupils for the purpose of informing them about approved technical education qualifications and apprenticeships.

#### Management of provider access requests

##### Procedure

In the first instance, providers should contact the Careers Leader via e-mail or a formal letter of introduction and provide the following information:

- Name of company and contact details
- Overview of training/qualification opportunities available
- The types of event/s an invite is being requested for and a description of how they would engage with students
- Live online encounters will be considered inline with the 'Granting access' criteria below

#### Opportunities for access

A number of events, integrated into the school careers programme, could offer providers an opportunity to come into school to speak to students and/or their parents/carers, these include:

Careers Week	Careers Fair	Careers talks
Personal Development sessions	Department-led events	Drop-in sessions

The following providers were all given an opportunity to engage with our students in the 2021 – 22 academic year:

Sheffield College	Opportunity Sheffield	Qualitas	Learning Curve Group
British Army	Royal Navy	Royal Marines	First Intuition
Sheffield Wednesday Community Programme	Sheffield United Community Foundation	CTS Training	The Old School House Nursery Schools

## **Granting access**

The school reserves the right to decline requests for a number of reasons, including (but not restricted to) the following:

- if the information is not seen to be in the best interest of students (e.g. if the provider is promoting a 'hard-sell' of their provision, rather than enabling students to make an informed decision; or there are concerns about the ethics or quality of the provision)
- if the type of access required is not feasible for a certain event
- if such attendance would provide an imbalanced view of available provision (e.g. several apprenticeship providers at an event and no colleges)
- if the provider's input would not be relevant to a particular event
- if the request is not timely (e.g. students have already heard from similar providers during the year, or if they are involved in end of year exams)

In such cases, the Careers Leader would inform the provider of this decision and the reason why. If the provider wishes to appeal this decision, they would be invited to contact:

*Jenny Cooke, Senior Teacher for Personal Development / Subject Leader of L@kes (PHSE)*

*JCooke@ecgbert.sheffield.sch.uk*

## **Premises and facilities**

The school will make the main hall, classrooms or other available space available for engagement between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

To ensure organised events result in 'meaningful encounters', providers and students will be fully supported by the school, with support including:

- Full event brief given to providers prior to the event, this will include 'on the day logistics', what is expected / required from the provider and an overview of the students attending the event
- Pre-event information provided to students to allow them to be prepared and ready to engage with the provider/s and the event itself
- Appropriate support provided throughout the event to both providers and students
- Events will be evaluated to ensure best practice is shared and developed further and areas for improvement can be identified and addressed

Providers are welcome to send a copy of their prospectus or other relevant course literature to the Careers Leader who will review its suitability and, if appropriate, make it available to students accordingly.

## **Destinations**

King Egbert School is proud of the fact that our students progress onto a wide range of post-16 and post-18 education and training courses and access this provision at a range of providers, including:

- Sheffield College
- Longley Park Sixth Form College
- Chesterfield College
- Other local Secondary Schools offering Sixth Form provision
- Local independent training providers
- Apprenticeship providers
- Local and national universities

## **Safeguarding**

Details of safeguarding here at King Egbert School, and our Safeguarding Policy, can be accessed at:

[www.ecgbert.sheffield.sch.uk/page/?title=Safeguarding&pid=93](http://www.ecgbert.sheffield.sch.uk/page/?title=Safeguarding&pid=93)

**For all requests and enquiries, in the first instance please contact:**

Paul Fennell, Careers Leader, King Egbert School, Totley Brook Road, Dore S17 3QU

pfennell@ecgbert.sheffield.sch.uk